V002 April 2026

SAFEGUARDING ADULTS RISK ASSESSMENT

Name of Organisation/Event: Hill Street Presbyterian Church	**Date Undertaken:**	**By Whom:**

Hazard	**Area**	**Who might be harmed?**	**Existing Controls – What is already in place to minimise the risk?**	**Action – What are you going to do in order to minimise the risk?**	**Rank - Red Amber Green**
Inappropriate behaviour of leaders (staff, volunteers or office bearers)	Church activities, pastoral support, transport, home visits and online engagement	Adults at risk, volunteers, church leaders	HSPC Safeguarding Adults at Risk Policy implemented; Code of Behaviour in place; recruitment and vetting procedures followed where applicable; safeguarding training completed; designated safeguarding contact appointed; clear reporting procedures established.	Provide regular safeguarding refresher training; ensure adherence to the Code of Behaviour; monitor activities and pastoral interactions; encourage prompt reporting of concerns; review safeguarding practices annually.	Amber
Failure to recognise or report concerns relating to abuse, neglect or exploitation of adults at risk	Safeguarding and pastoral care	Adults at risk	Adult Safeguarding Champion identified; safeguarding procedures communicated; reporting pathways established; training provided on recognising signs of abuse, neglect, coercion and exploitation.	Reinforce reporting responsibilities through regular training and supervision; display safeguarding contact details; review incident reporting processes; discuss safeguarding at leadership meetings.	Amber
Inappropriate behaviour between adults (bullying, harassment, discrimination, financial abuse, coercive behaviour or exploitation)	Church activities, meetings, social events, trips and online communication	Adults at risk and other participants	Behaviour expectations communicated; safeguarding policy available; leaders present during organised activities; concerns reporting process established.	Promote respectful conduct and inclusion; respond promptly to complaints or concerns; record incidents appropriately; provide additional supervision where risks are identified.	Amber

Lost or missing adult at risk of harm	Church outings, events, trips, large gatherings and community activities	Adults at risk, particularly those with dementia, learning disabilities, mental health conditions or mobility difficulties	Attendance records maintained; emergency contact details available; risk assessments completed for outings; volunteers assigned to support vulnerable participants.	Conduct regular headcounts during trips; establish a missing person procedure; allocate named support persons where required; ensure staff and volunteers understand emergency procedures.	Amber
Concerns about grooming, coercion or exploitation	Pastoral support, befriending activities, online communication and social interaction	Adults at risk	Safeguarding policy addresses abuse and exploitation; leaders trained to recognise indicators of grooming, undue influence and financial abuse; concerns reporting process in place.	Increase awareness through safeguarding training; monitor one-to-one interactions appropriately; ensure transparency in communications and support arrangements; report concerns promptly to safeguarding personnel and statutory agencies where necessary.	Amber
Strangers on the premises during or after activities	Church buildings, halls and activity venues	Adults at risk, volunteers and staff	Premises monitored during activities; leaders aware of attendees; visitor procedures in place where appropriate; secure access to restricted areas.	Challenge unknown individuals appropriately; improve building security where necessary; ensure participants are not left alone with unknown persons; review access arrangements regularly.	Green

Abuse or exploitation through online activities and communication	Virtual meetings, email, social media and messaging platforms	Adults at risk	Guidance on safe online communication; approved communication channels used; safeguarding procedures apply to online activities; leaders trained in online safeguarding.	Regularly review online safety guidance; use secure platforms; maintain professional boundaries in digital communications; encourage reporting of online concerns.	Amber
Financial abuse or undue influence	Fundraising activities, pastoral support, church finances and personal assistance	Adults at risk	Financial procedures and accountability measures in place; multiple signatories required for church funds; safeguarding policy recognises financial abuse risks.	Raise awareness of financial abuse indicators; ensure transparency in any support involving finances; report concerns immediately through safeguarding procedures.	Amber
Inappropriate lone working or unsupervised one-to-one situations	Home visits, transport arrangements and pastoral care	Adults at risk, volunteers and leaders	Lone working guidance followed; risk assessments completed where appropriate; records of visits maintained; accountability procedures established.	Ensure leaders follow HSPC guidance on visits and pastoral support; maintain records of meetings; consider additional safeguards for higher-risk situations.	Amber

Signature:	**Date:**